

**KERALA STATE INFORMATION TECHNOLOGY INFRASTRUCTURE LIMITED**  
**(KSITIL)**

**KSITIL/ STEEL/RFP-002/18-19**

**REQUEST FOR PROPOSAL**  
**(RFP)**

**For**

**CONSULTANCY SERVICES FOR HIGH RISE STEEL STRUCTURES - KERALA STATE**  
**INFORMATION TECHNOLOGY INFRASTRUCTURE LIMITED.**

**Aug 2018**

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## Section -I

### A. INTRODUCTION

Sirs,

Sub: Design and Project Management Consultancy of High Rise Steel Structures  
for Kerala State IT Infrastructure Ltd

Ref: Press advt. dated 7<sup>th</sup> Aug 2018 in “The Hindu” , The Economic Times”

Kerala State Information Technology Infrastructure Limited (KSITIL) is the apex company for pioneering the development of IT/ITES Special Economic Zones (SEZs), IT Townships and IT Parks in the State of Kerala. It is a public limited company incorporated under the Companies Act, 1956, promoted by the Government of Kerala vide G.O (MS) No.33/07/ITD dated 12-11-2007, with its registered office at Park Centre, Technopark Campus, Karyavattom, Trivandrum.

Government of Kerala Vide G.O (Rt.) No. 297 /2017 /E&ITD dated 22.11.17 appoints KSITIL as the Nodal Agency for all IT Infrastructure Developments, all constructions and connectivity works in future, and the company hence will create the basic infrastructure facilities required for each project under IT Department .With reference to above, Kerala State IT Infrastructure Limited, Thiruvananthapuram invites detailed proposal along the following lines.

Proposals are invited from ISO 9001:2015, certified agencies (valid to date), with a proven track record for successful completion of multi-billion building projects, of similar scope preferably in IT building/Office building /Commercial building sector and having a noted repute all over India and an experience of having associated with leading Architects/Contractors of India, preferably having a global presence for taking up “**Design and Project Management Consultancy of High rise Steel Structures for Kerala State IT Infrastructure Ltd**”.

Signed and sealed RFP document is to be submitted in two separate sealed covers,

- |                 |   |  |
|-----------------|---|--|
| <b>Cover -1</b> | - | Technical proposal   |
| <b>Cover -2</b> | - | Financial Proposal (Price Bid).  |
| <b>Cover -3</b> | - | Both the covers shall be enclosed in a third sealed<br>Cover, and be submitted as your proposal. |

Cover 1, Cover 2 and Cover 3 shall be respectively super scribed as

Cover 1 - Technical proposal ' Consultancy for High Rise Steel Structure,

Cover 2 - Financial proposal (Price Bid) Consultancy for High Rise Steel Structure,

Cover 3 - Proposal for Consultancy Services for High rise Steel Structures, Kerala State IT Infrastructure Limited' '(Do Not Open before due date)'

Bid document will be available on E-Tendering Website or Official Website of KSITIL by **8<sup>th</sup> of August 2018 onwards**

The last date for submission of proposal is on or before **3<sup>rd</sup> of September 2018**

A site visit, if required by the participants may be arranged **on 16<sup>th</sup> of August at 11.30 am** and for a meeting thereafter for clarifications as required.

## **B. BROAD SCOPE OF WORK**

### **i. Proposed Project Features :**

An IT Building of total built up area of approximately 4.24 lakh Sq.ft, spanning in 12 floors, located in gated campus of Technopark Phase 3, in 1.95 acres of land provided with finished approach roads.

Time for completion of execution including planning and tendering and execution of the building with interior fit out for 1 lakh Sq. Ft will be 20 months from date of Award of Work.

### **b. Broad scope of works include the below but not limited to**

1. Land Development
2. Full architectural Services for them project including Statutory approvals
3. Tendering
4. Pre and Post Tender, contract management
5. Bill checking and finalization with KSITIL approvals
6. Structural Design vetting and value engineering suggestions in this regard
7. Complete Project Management Services
8. Interior finishing, design, tender and execution management

9. All Plumbing/Sanitary/MEP Services design, tender, execution management and licenses
10. All safety aspects in site
11. All quality aspects regarding the full project
12. Project schedule monitoring and reporting to KSITIL as stipulated by mutually agreed contract terms
13. Engagement of well qualified professionals as demanded by the scope of work in each phases
14. Complete assistance and guidance to KSITIL in the best interest of project , in terms of cost and time

Total period of engagement of Consultant will be for 24 months including final bill Certification and handing over including As-Built Drawings and statutory clearance formalities. Full scope of work entrusted on Consultant shall be completed within this period and any, delays beyond this limit, attributable to the direct fault of Consultant will be accountable. Consultant shall undertake the responsibility to complete the project within approved cost limits and without an estimate deviation, of more than+3% in each of the packages awarded.

**C. Minimum Eligibility Criteria for Consultancy Services is as given below**

The Consultancy shall fulfill the following eligibility criteria and shall provide satisfactory proof for the same.

**Mandatory**

1. Financial Position: A minimum Annual (average) Turnover of Rs. 2.00 Cr. by way of professional fee in Project Management Consultancy for the past three years (FY 2015-16,2016-17,2017-18) . To be supported with audited balance sheets.
2. Consultant should have completed minimum three buildings of similar scope, for a value not less than Rs.70.0Cr each or alternately two buildings of value not less than

80.0Cr. each , or a single building of not less than Rs.100.0Cr. in India, in last 7 years. At least one building should have adopted a Steel Design for basic structure. Proof of effective co-ordination in renowned Steel Design and Build Contracts will give an added merit. Completion Certificate produced for Minimum pre-qualification shall have scope carrying management of

- MEP Contracts of all (Electrical/HVAC/Lift/Plumbing Sanitary) aspects
  - Specialised works like water proofing, Façade, Renewable energy resources etc.
3. The Consultant shall have in house Design experts for Steel, conversant enough with Steel building design (AISC and IS) codes or should have association with Structural Design Experts in Steel Design with an experience in the field of design of very tall Steel Buildings.
4. Consultant should either have an in- house Architectural division or shall associate with a qualified Architectural Organisation, as pre-qualified by the criteria mentioned in Section D below.

**Desirable**

5. Consultancy should have had an All India presence in Building Construction sector for at least 10 years
6. Completion Certificate produced shall have contracts carrying management of
- Proof of completion of GREEN,LEED,WELLNESS certifications etc. will be added merits
7. They shall engage Project specific Team as given by Table 1
8. They should be well reputed for execution of works in limited time frame, with high regards, to compliance on quality and safety mandates, while achieving a timely completion. Letter from satisfied clients can be produced for additional weightage.

9. A list of major Contractors, Clients and Architect whom they associated with in these works may also be given. Contacts of these companies may be given for checking and feedback enquiry by KSITIL. Proven records will bear additional weightage.

#### **D. SELECTION CRITERIA FOR ARCHITECTURAL COUNTER PART**

To ensure most effective co-ordination, Consultant should either have a fully efficient Architectural Vertical/Division with below pre-qualifications or shall be capable of getting, associated services of a licensed, Architectural firm of not less than 10 years of service in the field and who is pre-qualified as below

##### **Mandatory**

1. Head of the organization/ Chief Architect should have registration in Council of Architects in India.
2. Who has handled and designed in its full scope including design, Civil, MEP, Façade, Aesthetics, landscaping , a minimum of 3 IT/office buildings of not less than 8 floors, and of area more than 4 lakh Sq.ft in last, preferably, one inside Kerala. The buildings can be either in finishing mode (Shell and core should be completed) or fully completed. At least one building should be fully completed in all respects including Services and Interior Finishes, if others are in the finishing mode. Completion Certificate from the respective Clients will form a part of the submission as proof.
3. Should be well studied on and with prior experience on getting Statutory Clearance guidelines for IT Sector Buildings in Kerala (KMBR) , presenting drawings for clearances before Single Window Committee etc., at least in one project, preferably within a Government Owned IT/Industrial Park.
4. Should be able to present 2 designs of totally different theme and aesthetics for the required parameters of the building in a period of 20 days after LOI, for a final selection

with full scope of features supported with 3D renderings with an indicative Expected Project Cost. **An undertaking shall be given on Letter Head regarding the same.** If the commitment is not made in 20 days as agreed a deduction of Rs.2.0 lakhs will be made from first RA Bill of the Consultant for missing this mile stone.

5. Should be capable enough to advice on novel concepts of cost cutting, energy saving, easily available resources deploying techniques as project value adds

*(Allocation of marks is given in detail in Annexure VII)*

#### **E. Additional Qualifications preferred**

1. Prior exposure of handling Design and Build contracts in stipulated time frame in India (Desirable 2 no: contracts not less than 100 Cr. Max marks 10, 5 marks for one D&B contract completed)
2. Experience of handling FIDIC documented contracts (Desirable 2 no: contracts not less than 100 Cr. Max marks 4, 2 marks for one certificate)
3. Certifications of compliances in addition to ISO: 9001:2015(QMS) (like ISO 14001:2015 (EMS), OHSAS 18001 :2007 LEED , GREEN or similar of equal credibility etc.) (Max 6 marks , 2 marks for each)
4. On the architectural side - Additional number of buildings more than 4 lakh Sq.ft, with special features if available to credit will carry 2 marks additional each subject to a maximum of 4 marks
5. Experience showing buildings of not less than Rs.100.0Cr. in last 7 year inside a Government owned IT/Industrial park in India for full scope of work 3 marks
6. Experience showing buildings of not less than Rs.100.0Cr. in last 7 year in Kerala in any sector Government or Private for full scope of work 3 marks



*For additional clarification, mails may be sent to [sta@ksitil.org](mailto:sta@ksitil.org) before 16<sup>th</sup> of August 2018, 11 am. Response to all enquiries received will be uploaded on E-Tendering Website by 20<sup>th</sup> of August 2018 for reference to all participants. Last date of submission of RFP will be 3<sup>rd</sup> of September 2018.*

*Official point of Contact can be kept as*

Sr. Technical Advisor,  
KSITIL- Kochi, Infopark Park Center,  
Kakkanad, Kerala - 682 0 42  
Ph: 7012840985

## F. INSTRUCTIONS TO BIDDERS

### 1. Submission of RFP Bid and Bidding Procedure

The duly completed Bid as described below, in a sealed envelope, super-scribed "Consultancy Services for High Rise Steel Structures- KSITIL" should be submitted so as to reach the office of KSITIL on or before 3<sup>rd</sup> of September 2018, 3pm, in the below given address.

The Managing Director,  
Kerala State IT Infrastructure Ltd.  
3rd Floor, Chandrasekharan Nair Stadium  
Palayam, Vikas Bhavan P O,  
Trivandrum -695033  
Ph: 0471 - 2304006

In the event of the specified date for the submission of the bids being declared a holiday for KSITIL, the bids will be received upto the same time on the next working day of KSITIL office at same address. Bids received after the final marked time of submission will be rejected.

The bid shall comprise of two parts *i.e*

- (i) The Technical Bid, as per the format given at Annexures - I, II, III, IV, V,VI and VII. shall be submitted in triplicate ( one original plus two copies) sealed in an envelope which must be clearly marked as " **Cover 1** - Technical Proposal - Consultancy Services for High Rise Steel Structures- KSITIL)

- (ii) **Cover 2** shall contain only the financial proposal (Price Bid) as given in Annexure II one original only, shall be submitted, sealed in a separate envelope which must be clearly marked as “Cover 2 – Price Bid – Consultancy Services for High Rise Steel Structures - KSITIL )

Technical Bid and Price bid should be in two different envelopes marked as mentioned above. The two sealed envelopes should be submitted in a single large envelope as mentioned in the beginning of this section.

*Note: All pages of all documents shall be signed by Authorized signatory.*

The validity of the proposal shall be **120 days** from the date opening of Technical Bid. This may be extended if required upon mutual agreement.

You are requested to include the following documents in your technical proposal.

**Proof of your organization having the specified minimum criteria mentioned below. This shall be in the form of certificate (in original or notarized copy) issued by the client regarding experience and chartered accountant in the case of turnover.**

**(Please attach relevant documents only)**

KSITIL reserves the right to reject any or all the bids without assigning any reason at any stage of the bid process. KSITIL shall not be liable for any expense incurred by the bidders for participation in the bid process.

Thanking you

Yours faithfully

**Managing Director**

**Kerala State IT Infrastructure Limited.**

## Section II

### A. Terms of Reference

#### a. Eligibility Criteria

Minimum Eligibility Criteria has been mentioned in Section I C & D and criteria specified for assigning enhanced weightage for performance, quality and market lead is specified as in Section I E.

#### b. Methodology and Work Plans

Methodology followed in this Bid in its totality is as detailed below

##### i. Tender Fee Earnest Money Deposit

The Technical Offer should be accompanied by

- Tender fee of Rs.10,000/- + GST as DD from Nationalized/Scheduled bank drawn in favour of MD,KSITIL, payable at Trivandrum.
- EMD of Rs. 1,00,000/- both by form of DD from Nationalized/Scheduled bank drawn in favour of MD,KSITIL, payable at Trivandrum.

These may be enclosed in a separate envelope inside Cover 1 for easy sorting.

##### ii. Performance guarantee

Performance Guarantee, the amount collected at the time of executing contract agreement with Consultancy, will be Rs.5 lakhs, vide DD drawn in favour of MD,KSITIL and the deposit will be retained till the expiry of Defect Liability Period which will be 12 months after submission of As built drawings.

##### iii) Performance Security Deposit:

The retention amount deducted from the running bill of the contractors in addition to the performance guarantee. This will be @2.5% of the gross amount of each running bill so that the amount so retained shall be 2.5% of the value of the work done till then. This can be released against Bank

Guarantee on its accumulation to a minimum amount of Rs.5 lakh subject to the condition that the amount of Bank Guarantee except last one shall not be less than Rs.5 lakhs. This amount will be released after passing of final bill and checking the validity of undertakings taken by the Consultant at the time of bid finalization in terms of quality and other commitments.

**viii. Confidentiality of data and documents**

KSITIL will retain the (Intellectual Property Rights) rights to keep and use all the data collected as well as the deliverables produced for the project. No one shall utilize or publish or disclose or part with, to a third party, any part of the data, drawings or statistics or proceedings or information collected for the purpose of this assignment or during the course of the assignment for KSITIL without a written consent .

**ix. Award of Work : Contract finalization**

1. On completion of the evaluation of the technical and financial offers of the Bids received, and finalization of the successful Bidder an LOI will released to the declared successful Bidder.
2. Within seven days of receipt of the LOI the successful bidder(s) shall enter into a contract with KSITIL in the prescribed format with Security Deposit as explained above.
3. If the successful bidder fails to enter into the said contract within seven days of issue of order, the EMD will be forfeited and KSITIL may exercise its right to invite the next-in-line 'successful bidder' to award the contract. KSITIL may also exclude bidder who failed to keep contract from all its future assignments and tenders also as decided by the Board of Governors.
4. KSITIL reserves the right
  - a. to decide to cancel the tender and not to proceed in the matter at any stage of bidding or analysis of the bids and also accept or reject any or all bids, without giving any explanation.

- b. To disqualify
  - i. any bidder found canvassing in the office of the Commission during the bidding process
  - ii. any bidder who has worked with Kerala IT in the past but has failed to deliver appropriate output for work entrusted or terminated or dropped contract without delivering the full scope of work entrusted.
- x. **Nature of Service**

Services start the moment contract is signed and service period extends till final bill is certified and official closure is declared. Expected period for full completion including final bill certification of all packages is 24 months from date of engagement.

The bidder, in addition to furnishing complete information in the Forms appended with all documents, shall furnish a complete document on the proposed approach; methodology of Project Management and work plans intended for handling the tasks assigned. An indicative time schedule for carrying out each component of the tasks is also to be given. A general Format has been appended in Section III, Annexure I

Using the formats in Section III, provide information on each reference assignment for which your firm/entity, either individually as a corporate entity or as one of the major companies within an association, was legally contracted.

- c. **Resource Allocation and Task Assignment**  
 i. Proposed Team Composition and Task Assignment

**Table 1**

<b>Team Lead</b>	<b>Team Strength</b>	<b>Preferred years of core experience/months of engagement - Lead</b>	<b>Qualification of Lead /supported by</b>
Resident	1	20 years / (24months)	Civil - Over 18 years of Project Management experience and at least one steel structure of more than 10 storeys ; Preferably M(Tech) Structures – speciality in Steel Design
Construction Management	3	15 years / (24 months)	Civil - Over 12 years of Construction Management experience and at least one steel structure of more than 10 storeys ; Preferably M(Tech) Construction Management – supported by 2 Engineers of not less than 5 years, experience in work site of high rise buildings (over 6 floors)
MEP - Lead	2	12 years / (20 months)	Electrical with prior experience of not less than 10 years, in handling HVAC /Lifts/Electrical/Fire supported by additional one Engineer for Site Supervision with not less than 5 years of experience in MEP
QS	2	12 years / (24 months)	Contract Management experience, QS and should have handled MEP billing with capacity to do Rs.10Cr worth billing a month ; Supported by 1

			Engineer from MEP, with not less than 5 years, experience in billing
Quality -in-charge	1	8 years / (20 months)	Proficient in assessing quality mandates and lab management assisted by a lab technician (As required to ensure Quality)
Safety - in-charge	1	10 years / (20 months)	To suit the project requirement and to give Accident Free Project completion period assisted by safety supervisor (As required to ensure Quality)

*\*\*The above is framed in view of ideal site management. If Consultant can achieve optimum result in less number of staff this may be stated for bringing in value addition. A detailed chart will be kept on mutual agreement at the time of Agreement keeping.*

#### **d. BID EVALUATION CRITERIA**

##### **i. Technical Evaluation**

1. The technical bid will carry maximum marks of 100, with qualifying minimum total score of 70%. The Evaluation committee nominated by KSITIL/ GoK shall validate the bids on the basis of eligibility and qualification requirement as given above. Indicative marks to each criteria is pre-assigned with in proportion to its relevance to the expected grade and nature of services and will be shown against each point in each sections. The response of the bidders will be evaluated as per the following criteria. Price Bids of shortlisted consultants will only be opened.

##### **ii. Financial evaluation**

i. Lowest of the Price Bid will carry 100 marks and higher price bids will be given pro-rata scores ( i.e. for L2 , percentages of L1/L2 \* 100 will be the Price

Bid score)

- ii. A composite score (weighted average) of technical and financial scores will be worked for each bidder. While calculating the composite score, the weightage shall be 70% for technical score and 30% for financial offer.
- iii. The selection of the Consultant shall be based on the highest of the Composite Score
- iv. KSITIL reserves the right to reject any/ or all of the bids in part / or in full without assigning any reason
- v. The validity of the Engagement of Consultancy shall be for the specified project for the time being or for a maximum period of three years as decided by the Board of KSITIL

### iii. **Deviations**

- i. The bidder must ensure that Technical and the Financial Offers submitted shall satisfy all the Terms and Conditions specified in the Tender. Conditional bids are not accepted.
- ii. The bidder shall make in his bids such disclosures as may be required to ascertain that the bidder has no conflicting interest in undertaking the proposed assignment.

### iv. **Payment Terms**

#### a. **Terms of Payment**

Payment will be given as per awarded terms and conditions of contract and will be in general against financial achievement of the project. The rates quoted will be inclusive of all cost of overheads. GST will be counted extra and as per actual certificates.



### Detailed Break up of Fee payment

Sl. No	Item	Percentage	Remarks
1	Preparation of conceptual design and design concept	5%	<p>Two Designs of totally different aspects and content in 20 days of LOI. If Consultant is not ready to present conceptual design presentation within 20 days of LOI, Rs.2 lakhs will be deducted in this account from the first RA. Bill. Presentation shall include 3D views, aerial view, interiors snap shots etc. for general understanding of authorities. This shall give an idea in nut shell regarding space allocation, lay out, facilities included, grade of finishes, look and feel of the building once completed, statutory parameters</p> <p>Detailed Concept shall be prepared and presented for the shortlisted design in next 15 days.</p>
2	Preparation of estimates and preparation of complete tender documents	10%	<p>Upon acceptance of final Estimate ready for tender only. Rates shall be on basis of DSR 2016 (or latest revision at the time of preparation) with CI for Trivandrum. All Non DSR items shall be supported with three quotation taken in writing and Consultant's assessment in arriving at acceptable market rate regarding these Non DSR items will be validated as right with</p>

			<p>approval from Technical -in-Charge of project from KSITIL</p> <p>Piling tender to be readied in 50 days of LOI or 30 days of acceptance of final Building Design by KSITIL.</p> <p>Design and Build Contract may be readied in a maximum period of 110 days from date of LOI or 90 days from acceptance of Final Building Design</p>
3	Preparation of documents / drawings and submission of the same for statutory approvals	5%	<p>Required number of full set copies for respective department of approvals like PCB, Fire, Town Planning, Electrical Inspectorate, MOEF (if required) plus two extra copies for safe custody of KSITIL . The above shall be subject to changes as per govt. mandates and number of copies may increase or decrease as the case is and the same shall be accommodated in the service at no extra charges. Assistance in preparing and presenting the documents may be given to KSITIL and status of approvals shall be 'complete' when the item is considered for payment</p>
4	Scrutiny of tender , tender recommendations and approved work order	5%	<p>Upon issue of Work Order to each Contract only</p>

5	Release of Detailed engineering and Good for construction drawings	20%	In the case of D&B contract general design will be involved and rest of the packages detailed engineering will be required
6	Site management	50%	Released in proportion to financial progress of work . Four mile stones will be kept for checking Financial and Physical progress of Contract on mutually agreed terms at the time of Contract Agreement with Consultant. This will be checked in connection to the quality and strength of staff deployed at the site which will be decided at the time of contract Agreement in proportion to progress set.
7	Issue of " As built " drawings	2.5%	Two full set of hard copies of As built drawings in proper sizes as required by the contents
8	Release of retention money 2.5% against BG as stipulated in Clause	2.5%	Balance amount less than Rs.5 lakhs, not released against BG will be released only upon checking precision of quantity estimates (not deviated more than 3% from approved contract amount ) and after the DLP of Contractors which is 36 months after virtual completion of the work.

e. **GENERAL CONDITIONS OF CONTRACT**

General conditions of Contract will prevail as per standard Conditions of KSITIL (Attached document for reference)

f. **OTHER CONDITIONS OF CONTRACT**

i. **OFFICE ACCOMODATION**

Consultant shall make their own arrangement for office operations for the staff deployed at sites/ locations. However office space and basic infrastructure will be provided once D&B Contract is awarded. Until then they shall find options to accommodate Site staff in site itself. Two workstations may be provided for officers, in Technopark premises subject to availability, till award of Civil Contract.

ii. **FEE PAYABLE**

The fee payable for the services of the Consultant under this Agreement shall be quoted as a percentage of the executed value of work. The consultancy fee is payable as per Payment terms stated below. The fee is deemed to include the salary / perks to the Consultant's staff, their travel expense, visit by Head Office, accommodation, incidental expense, stationery etc.

The following items are excluded from the cost of work for computation of fee:

- a. Land
- b. Any item of work executed without the approval of the Owner.
- c. Any item of work executed by the owner, not through the Consultant.
- d. Payment of statutory fee for approvals, sanctions etc.
- e. All temporary structures by contractors.
- f. Site Office establishment costs

**iii. PERIOD OF CONTRACT**

The period of contract shall be 24 months from the date of issue of work order including formation of basic designs, statutory approval applications, tenders and execution. If both parties agree, the contract will be extended further on same and mutually agreed terms and conditions.

The period of completion for each work under the scope shall be mutually agreed upon as per a time schedule to be prepared within seven days from the date of the Agreement. If the period of completion for any work gets extended beyond the agreed period, no additional claim shall be entertained on account of project completion delay. On contrary Consultant will be liable to present and convince reasons for non-attainment of time lines owing to external factors beyond control of Consultant's scope of efforts. Inordinate delays in getting statutory clearances will not be accountable under above delays. However nominal period of clearances shall be counted as part of Project Execution Time.

**iv. TRAVEL BY CONSULTANT**

Consultants' senior officers are expected to visit site periodically and in any case, once in a month to review the quality and progress of work. Travel expenses to the site by the consultants including their special consultants if any, shall be borne by the Consultant. However for journey outside the state of Kerala made by the consultant with approval of client (if any), for inspection services connected with this contract, payment will be made at mutually agreed rates.

**SETTLEMENT OF DISPUTES**

All efforts shall be made to settle disputes if any arising out of and during the course of this contract by mutual discussion. If the dispute is not resolved, the event of the necessity for any of the parties to file a suit, the suit shall be filed only in Thiruvananthapuram courts.

**v. Services During Defect Liability Period**

The consultant's services shall be available throughout the defect liability period of the contractors, to inspect the work periodically and report defect noticed, if any and supervising the rectification works and giving final recommendation for release of the contractor's retention money.

SECTION III

Annexure I  
Technical Offer

From:

Date:

To

The Managing Director

Kerala State IT Infrastructure Ltd.

Chandrasekhar Nair Stadium,

Thiruvananthapuram - 695 033

Sir,

Sub : "Submission of RFP for Consultancy Services for High Rise Steel  
Structure , KSITIL"

We .....enclose here, our Technical Bid for the  
subject work.

*\*\* We hereby submit that we have not taken any deviation from the scope of work or working conditions  
and confirm compliance to all the conditions specified in the RFP documents /*

*\*\*\* We have taken a few deviations from the conditions and details are bought under Deviation  
Statement.*

*(To be inserted as the case is )*

*EMD as instructed is remitted as .....*

Yours Faithfully,

Signature

Authorised Signatory

Name and Designation

Date :

Place :

*(To be given on Letter Head)*

## Annexure II

List of works showing minimum eligibility criteria of Consultancy Firm with details tabulated as asked for specifically. (Deviations if any may be specified in a remarks column)  
Attach CV of Technical Personnel intended for the project highlighting relevant experience.  
This shall be given due weightage

KSITIL-RFP 002

### Annexure III

**List of works showing minimum eligibility criteria of Architectural Firm with details tabulated as asked for specifically. (Deviations if any may be specified in a remarks column)**

KSITIL-RFP 002



#### Annexure IV

**List of credentials showing credentials of Structural Consultant with details tabulated as asked for specifically. (Deviations if any may be specified in a remarks column)**

KSITIL-RFP 002

#### Annexure V

We hereby confirm that we understand the full scope of work being listed in this RFP and do undertake that the same shall be delivered at the quoted rates in its full scope without going for additional claims or misinterpretations. We undertake to present 2 no: conceptual Design for the building within 20 days of LOI. We also understand Rs.2.0 lakhs may be deducted from the RA Bill 1 for non-attainment of this mile stone .

All the information provided herewith is genuine and accurate

-Sd/-

Authorised Signatory

Name and Designation

Date

(To be furnished on a Letter Head)

## Annexure VI

- i. **Details of Project specific Personnel (to be tabulated in response to the requirement list given in the RFP with details of past experience relevant to the project under consideration)**

- ii. **Software/other Tools proposed to be used for the Project Management**

To be listed in detail in Section III, Annexure VII



	<p>building design (IS). 10 marks each in either category  Either in-house team for Structural Design to be there  or  should have association with Structural Design Experts in Steel Design with an experience in the field of design of very tall Steel Buildings not less than 6 floors in last 7 years and with Composite Steel Structure /Steel Structure with Work orders and completion certificates as proof. (Mandatory)</p>		<p>(1. Composite Steel Structure  10 marks  2. Complete Steel Structure with or without bracing)  10 marks</p>
4	<p>Details and credentials of Structural consultants - Either in-house Design Team or Structural consultant earmarked for the proposed project. The prior experience submitted shall be in conformance with Point no : 3 above.</p>	5	<p>Details to be given on Structural consultants being proposed or available for the project)</p>
		<b>50</b>	
<b>B. Architectural Part</b>			
1	<p>Registration in council of Architects of India</p>	10	<p>HOD/Chief Architect should have valid registration</p>
2.	<p>Completion Certificates of  3 IT/office buildings of not less than 8 floors, and of area not less than 4 lakh Sq.ft in last 7 years, including full scope of Foundation, Civil, Plumbing/Sanitary and MEP services , proficient in KMBR norms (atleast , one inside Kerala) preferably one <u>in Government owned parks or sector. The buildings can be either in finishing mode (Shell and core completed) or fully completed. At least one building should be fully completed in all respects if others are in the finishing mode.</u></p>	15	<p>Original/notarized copy of Completion Certificates from the clients to be submitted.</p>

3	Undertaking on letter head for presenting two architectural designs for proposed in 20 days of LOI (As detailed in Section D) Mandatory	5	Will be directly linked to first claim raised by Consultant against date of presentation
		<b>30</b>	
	<b>C. Additional Qualifications preferred</b>		
1.	Experience in handling Design and build contracts executed in India (Two contracts not less than Rs.100.0 Cr.)	4	Notarized copy 2 marks each for certifications , subject to a maximum of 4 marks
2.	Experience showing additional buildings more than 4 lakh Sq.ft with similar scope (Steel Structure) and latest concepts, in last 7 years inside a Government owned IT/Industrial park in India (Certificates of buildings other than what was considered for minimum eligibility)	4	Notarized copy 2 marks each for certifications , subject to a maximum of 4 marks
3.	Experience showing additional buildings not less than 100 Cr. project worth, with similar scope (steel structure), in last 7 years anywhere in India in Government or Private Sector (Certificates of buildings other than what was considered for minimum eligibility)	4	Notarized copy 2 marks each for certifications , subject to a maximum of 4 marks
4.	Certifications of compliances in addition to ISO: 9001:2015 (QMS) – like ISO 14001:2015 (EMS), OHSAS 18001:2007 LEED, GREEN or similar capacity	4	Notarized copy 2 marks each for certifications , subject to a maximum of 4 marks
5.	Experience in handling FIDIC documented contracts (Two contracts not less than Rs.100.0 Cr.)	4	Notarized copy 2 marks each for certifications , subject to a maximum of 4 marks
		<b>20</b>	
		<b>Total:</b> <b>100</b>	

SECTION IV

FORMAT FOR FINANCIAL PROPOSAL

To

Managing Director,

Kerala State IT Infrastructure Limited,

TC 14/196/2, Chandrasekharan Nair Stadium,

Palayam, Vikas Bhavan PO, Thiruvananthapuram – 695 033

**Name of Work:** Consultancy Service for High Rise Steel Structures – Kerala State IT Infrastructure Ltd.

We, the undersigned, hereby agree to provide our services for the above work in accordance with the General Scope & Conditions of Contract submitted in our Request For Proposal KSITIL/STEEL/RFP-002/18-19 dated .....

Our total fee for the above services shall be \_\_\_\_\_ Percentage (..... %) of total value of work actually executed. This amount is inclusive of all incidental expenses and taxes but exclusive of GST which shall be payable by the Owner.

The above offer will remain valid for 120 days from the last date of submission of the proposals.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1988”.

We understand you are not bound to accept any Proposal you receive.

Name and Title of Signatory:

Authorized Signatory

Name of the Firm:

Address:

(Seal)